BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
JULY 18, 2016

The Appomattox County Board of Supervisors held their Regular Scheduled Meeting on Monday, July 18, 2016 at 6:30 PM in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Present:
Appomattox County Board of Supervisors:

Samuel E. Carter	Courthouse District, Chairman
Sara E. Carter	Piney Mountain District, Vice-Chairman
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District
Bryan A. Moody	Wreck Island District

Also Present:
Susan M. Adams, County Administrator
J. G. Overstreet, County Attorney
Jeff Taylor, Economic Development Director
Johnnie Roark, Community Development Director
John Spencer, Information Systems Manager/Purchase Agent
Vicky Phelps, Finance

CALL TO ORDER
Chairman Carter called the meeting to order at 6:30 PM.

Invocation
Ms. Carter delivered the invocation

Pledge of Allegiance

Setting of Agenda
Chairman Carter added the following items to the Agenda:
Appearances:
Alice Rockefeller – Landfill Supervisor
Johnnie Roark – Community Development Director
Committee Appointments:
Blue Ridge Regional Jail Authority
Closed Session:
Code Section 2.2-3711(A) 1 – Personnel

Ms. Carter made a motion to adopt the changes to the Consent Agenda as presented. Mr. Moody seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

CITIZEN PUBLIC COMMENT
Mr. Mark Peak came forward and stated that he is here to introduce himself and make the Board aware that if Thomas Garrett is elected to the US Congress, he will be running for the Virginia Senate, and he would appreciate the Board's support.

APPEARANCES
Micki Caifano –the newly hired Animal Control Officer, came forward and introduced herself and thanked the Board for the opportunity to serve in this capacity.

Dept. of Forestry - Rick Butler
Chairman Carter explained that Mr. Butler from the Department of Forestry requested to appear before the Board to present the annual report for Appomattox County.

Mr. Butler came forward and provided his annual report while also reporting on the agriculture losses due to the February tornado.

Mr. Butler answered questions and concerns from the Board.

Chairman Carter thanked Mr. Butler for his report and for his service to the Community.

Alice Rockefeller – Landfill Supervisor

Ms. Rockefeller came forward and provided the Board an update on the Region 2000 Solid Waste Committee which is composed of Appomattox, Campbell and Nelson counties, the City of Lynchburg, a Region 2000 Project Manager, and the Region 2000 Landfill Solid Waste Administrator. Ms. Rockefeller provided the Board with a history and purpose of the appointed committee.

Ms. Rockefeller explained that they are working to form a focus group. She explained that some boards are appointing citizens from their district while other localities are appointing staff to serve in this capacity.

Ms. Rockefeller stated that she wanted to speak with the Board tonight to see if they wished her to proceed with participating in the focus group. She stated that the Focus group will be called together in September and will meet at the Region 2000 Authority office. She stated that the current plan is to meet quarterly.

After discussion, it was the consensus of the Board to have each Board member appoint someone from their district to serve on the focus group.

Johnnie Roark- Community Development Director
Mr. Roark came forward and provided the Board with a presentation on the Heritage Trail Phase II Project.

After discussion, Ms. Carter made a motion to appropriate $82,408 to Heritage Trail Phase II. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

ADMINISTRATOR'S REPORT

Ms. Adams provided the Board with a written administrative report and called for questions/comments.

There was discussion on employee health benefits with Piedmont Community Health Plan. Ms. Adams answered questions and concerns regarding health benefits. After discussion, it was the consensus of the Board to have Ms. Adams provide the Board with additional information on the proposed health care plan before making a decision at the August meeting.

Ms. Adams reminded the Board of the upcoming September/Appreciation Event which is scheduled for September 19, 2016 at 4:30 p.m.

Ms. Adams reminded the Board of the "Sheriffs Night Out" event and the APS Convocation at ACHS.

Ms. Adams reported that she had toured the schools with Timmy Garrett to see the changes and improvements.

Ms. Adams stated that Dr. Grasty has thanked the Board on numerous occasions for the funding to help with the improvements.

ATTORNEY'S REPORT

Memo from J.G. Overstreet, County Attorney

Chairman Carter stated that Mr. Overstreet has provided a memorandum dated July 5, 2016 to the Board referencing the new "proffer" legislation.

Chairman Carter called for discussion on the New Proffer Legislation.

Mr. Overstreet stated that the language used was troubling and confusing to him. He stated that the general consensus is that the purpose of the stature is to prevent localities from exacting unreasonably large amount of cash proffers as a cost for approval of conditional zoning projects which is tantamount to taxation. He stated that while provisions of the Appomattox County Conditional Zoning Ordinance do not allow for cash proffers, the statute is broad and does have some application to our County.

Mr. Overstreet stated that the zonings for residential developments in Appomattox County are rare and in talking with Mr. Roark who advised that he has not had such an application since he has been Zoning Administrator. He stated that he does not believe Appomattox County Zoning Ordinance need substantial changes; however, some reference should be made to this legislation. He suggested that the Board refer this to the Planning Commission.

After discussion, Ms. Carter made a motion to send this item to the Planning Commission for further discussion. Mr. Moody seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

ACTION ITEMS
VDOT Request Resolution

Chairman Carter stated that an email was received from Kimberly McMahan requesting the Board's consideration for approval of street acceptance for North Avenue subdivision. (Route 1010, Plant Drive), a distance of 0.18 miles. He called for discussion.

After discussion, it was the consensus of the Board to table this request for further clarification.

Appropriation Resolution

Chairman Carter stated that staff is asking the Board to consider adoption of the following Appropriation Resolution for the FY 2017 Budget in the amount of $39,368,652.

COUNTY OF APPOMATTOX
APPROPRIATIONS RESOLUTION
FISCAL YEAR 2017

BE IT RESOLVED that the Board of Supervisors of Appomattox County, Virginia, herby appropriates for the Fiscal Year commencing July1, 2016 and ending June 30, 2017, from the funds, for the functions, and in the amounts indicated herein:

I. General Fund

1101	Board of Supervisors	384,841.00
1201	County Administrator	336,685.00
1204	County Attorney	94,200.00
1206	Independent Auditor	50,500.00
1209	Commissioner of Revenue	367,305.00
1210	Assessor/Reassessor	0.00
1211	Board of Equalization	0.00
1213	Treasurer	272,404.00
1220	Information Technology	203,966.00
1301	Electoral Board/Officials	59,002.00
1302	Registrar	95,191.00
2101	Circuit Court	20,176.00
2102	General District Court	3,873.00
2105	Juvenile/Domestic Relations Court	7,300.00
2106	Clerk of Circuit Court	280,916.00
2107	Sheriff(Civil Server)	79,431.00
2109	Court Services Unit	211,487.00
2130	Magistrate	1,000.00
2201	Commonwealth Attorney	474,408.00

2202	Virginia Domestic Victim Grant	45,001.00
2220	Witness Advocate Grant	61,920.00
3101	DMV Grant	20,171.00
3102	Sheriff	1,493,712.00
3103	Sheriff (Town Police)	92,469.00
3104	School Resource Officers	182,147.00
3106	DARE	2,600.00
3201	Pamplin Vol. Fire/EM	56,443.00
3203	Volunteer Fire Departments	144,615.00
3203	Volunteer Rescue Squads	44,075.00
3204	Forestry Service	10,000.00
3301	Sheriff/Jail	705,000.00
3401	Office of Building and Housing	81,001.00
3501	Animal Control	125,982.00
3503	Medical Examiner	500
3605	Emergency Services	0.00
3606	E-911	1,078,442.00
4101	Road Viewers	0
4203	Refuse Collection	0.00
4204	Refuse Disposal	0.00
4205	Landfill Convenience Centers	904,466.00
4206	Litter Grant	0.00
4207	Recycling	0.00
4208	Tire Security	39,064.00
4209	Road Side Clean-Up	21,148.00
4302	General Properties	683,412.00
5101	Local Health Department	120,000.00
5105	Central Va Commission on Aging	0.00
5202	Central Va Community Services	41,000.00
5301	Social Services	5,907.00
5302	State Local Hospitalization	0.00
5309	Courthouse	0.00
5310	Comprehensive Services	1,556,196.00
6401	Central Virginia Community College	381.00
7101	Sports Complex Fund	34,000.00
7102	Parks & Recreation Department	179,270.00
7104	Tourism	17,500.00
7109	Contributions	43,126.00
7301	Public Library	205,856.00
8101	Planning (CVPDC)	0.00
8103	Debt Service	3,293,224.00
8104	Zoning	138,704.00
8105	Economic Development	132,034.00
8106	Chamber of Commerce	0.00
8111	Board of Zoning Appeals	0.00
8112	Planning Commission	0.00

8203	Robert E. Lee Soil and Water Conservation	10,000.00
8205	Erosion & Sed. Control	0.00
8303	Extension Services	60,045.00
9104	Capital Projects	200,000.00
II. Capital Improvement Fund (Uncommitted)		0.00
III. Virginia Public Assistance Fund		1,616,868.00
IV. School Operating Fund		21,314,665.00
School Cafeteria Fund		943,198.00
School CIP Fund		75,789.00
School Special Project Funds		89,788.00
School Textbook Funds		348,353.00
V. Public Utilities		207,895.00
		39,368,652.00

BE IT FURTHER RESOLVED, that the County Treasurer be, and is hereby, authorized to transfer from the General Revenue Funds pursuant to this Resolution, as monies become available, and from time to time to meet the expenditures for amounts appropriated sums equal to, but not in excess of, the appropriations indicated for transfer, as Transfer to Schools (Operation) and Transfer to Department of Social Services for the period covered by this Appropriation Resolution. Other inter-fund transfers shall be in accordance with the direction of the Board of Supervisors.

Adopted:

Susan M. Adams
County Administrator

Ms. Adams provided the Board with changes that have been made to the appropriation resolution which include a change in insurance values; $350,000 debt service payment; a decrease in Social Services budget; a full time deputy which is to be funded by the Town and adding the Victim/Witness position as a fulltime position.

After discussion, Mr. Hogan made a motion to adopt the Appropriation Resolution in the amount of $39,368,652. Mr. Moody seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Request for Special Event Permit-Clover Hill Village Wine Festival

Chairman Carter stated that a Special Entertainment/Event Permit Application has been received for the Clover Hill Village Wine Festival (August 20, 2016) sponsored by the Appomattox County Historical Society. The application has been reviewed and approved by the Public Safety Director, Building Official/Fire Marshall, Sheriff, Zoning Administrator and the County Administrator.

Mr. Millner made a motion to approve the Request for Special Event for the Clover Hill Village Wine Festival (August 20, 2016) sponsored by the Appomattox County Historical Society and to waive the bond fee. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

COMMITTEE APPOINTMENTS

Request from Amy Wallen, CSA Coordinator

Chairman Carter stated for the Board's review and consideration is a memo from Amy Wallen requesting that Cynthia Eubank be appointed to the CPMT effective July 1, 2016.

Chairman Carter stated that Ms. Eubank has agreed to accept the position, if appointed by the Board. He called for discussion.

Mr. Hogan made a motion to appoint Ms. Cynthia Eubank as requested by Ms. Wallen. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Blue Ridge Regional Jail Authority

Chairman Carter stated that Ms. Adams and Mr. John Spencer as alternate will need to be re-appointed to continue serving on the Blue Ridge Regional Jail Authority.

Mr. Millner made a motion to re-appoint Ms. Susan Adams to serve on the Blue Ridge Regional Jail Authority with John Spencer re-appointed to serve as the alternate. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Ms. Adams reported that discussions have started on having a holding cell in Appomattox County.

CONSENT AGENDA

Bills

Approval of Invoices

Please review the attached invoices for payment and consider approval for payment:
TOTAL FY 2016 - $184,240.57
July 6, 2016 $94,161.55
July 15, 2016 $77,352.94
July 18, 2016 $12,726.08
TOTAL FY 2017 - $470,817.48

Recommendation:
Please consider approval of the attached invoices for payment.

Minutes Approval

Minutes

Please review the following draft minutes for additions, corrections or questions:
January 30, 2016- Retreat
February 1, 2016 - Regular Scheduled Meeting

February 8, 2016 - Budget Work Session'
February 18, 2016 - Budget Work Session
February 29, 2016 - Work Session
March 3, 2016 - Budget Work Session
March 10, 2016 - Joint Meeting with School Board
March 10, 2016 - Work Session
March 21, 2016 - Work Session
March 21, 2016- Regular Scheduled Meeting

Supplemental Appropriations

J. Robert Jamerson Library

Please supplement by consent and appropriate the following:
7301-5401 Office Supplies $236.75
7301-5411 Books $642.25
7301-5840 Special Library Fund $500.00 TOTAL: $1379.00

Recommendation:
No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate $200.00 to 3102-5804 Triad Donation Only RE: Funds received from Phelps Garage Inc. and Scott & Wilson, Inc. for Sheriff's Night Out on 7/21/16.

Recommendation:
No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate $100.00 to 3102-5804 Triad Donation Only RE: Donation received from American Legion Post 104 for the Sheriff's Night Out 7/21/16.

Recommendation:
No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate $125.00 to 3102-5804 Triad Donation Only RE: Donations received from NAPA of Appomattox and Lawson & Beasley for Sheriff's Night Out on 7/21/16.

Recommendation:
No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate $650.00 to 3102-5804 Triad Donation Only RE: Donations received from Spout Spring Ruritan Club, Bible Baptist Church, Robinson Funeral Home, and Clayton C. Bryant Sr. Estate for Sheriff's Night Out on 7/21/16.

Recommendation:
No new local funds are required.

Sheriff's Department
Please supplement by consent and appropriate $150.00 to 3102-5408 Vehicle Power Equipment (FY 2016).
RE: Reimbursement for towing a 1996 Chevrolet Silverado, Receipt #25554

Recommendation:
No new local funds are required.

Sheriff's Department
Please supplement by consent and appropriate $1,941.77 to 3102-1002 Sheriff's Office O/T (FY 2016).
RE: Security performed for Appomattox County High School games and the Prom.

Recommendation:
No new local funds are required.

Department of Social Services
Please supplement by consent and appropriate the following: (FY 2016)
5301-2002 VRS $9,981.32
5301-2006 Group Life $ 613.47
5301-2002 ICMA-RC $ 251.18
RE: Reimbursement for June 2016 Payroll

Recommendation:
No new local funds are required.

School Capital Projects
Please supplement by consent and appropriate $113, 562.31 to 9104-7013 School Capital Projects.
RE: Painting, flooring and plaster work performed at AMS. (FY 2016)

Recommendation:
Funding for these projects was approved by the Board at the October 2015 meeting.

County Administration- Operating Reserve
Please supplement by consent and appropriate $3200.05 to 1101-5804 Operating Reserve. (FY 2016).
RE: Overpayment from Piedmont Insurance for broker fees.

Recommendation:
No new local funds are required.

ACPS Request for CarryOver Funds
Please supplement by consent and appropriate the following CarryOver Funds from the Appomattox Public School FY 2016 Operating Budget to FY 2017 Operating Budget:
Fund 3 School Capital Improvement Fund $100,000.70
Fund 6 School Textbook Fund $189,711.00
Fund 7 Carry Forward Fund $ .49

Recommendation:
Staff recommends review of Dr. Grasty's letter dated July 1, 2016. No new local funds are

required.

FUND TRANSFER

Sports Complex Fund

Please authorize the Treasurer to transfer $13,338.06 from the Sports Complex Fund to the General Fund. Please authorize by consent and appropriate $13,338.06 to 7101-3002 Professional Services. (FY 2016).

RE: Donations, Grants, etc. that are deposited into the Sports Complex Fund and utilized for projects in FY 2016 at the County's Sports Complex. Some of the expenses included A/C units in the concession stand, battery packs for the pitching machines, and construction of new dug outs.

Recommendation:

No new local funds are required.

Request from Alice Gillette, Treasurer

Please transfer by consent $285.00 from the Law Library to the General Fund and Supplement $285.00 to 2101-5804 Law Library. (FY 2017)

RE: Expenditures for books purchased for the Law Library.

Recommendation:

No new local funds are required.

Ms. Carter made a motion to approve the Consent Agenda as presented. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

SUPERVISOR CONCERNS

Mr. Moody stated that he has received calls from concerned citizens regarding the slow traffic on Spring Grove Road and Buck Creek Road. He stated that the concerned citizens are asking for tractor crossing signs. He then made a motion to for Ms. Adams to speak with VDOT regarding installing tractor crossing signs on Spring Grove Road and Buck Creek Road. Mr. Hogan seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Moody stated that he has concerns with the hours at the Convenience Sites. He stated that when he leaves to go to work and come home the site is closed and he is only off on Sundays; and they are again closed. He then made a recommendation for the Board to consider extending the operating hours at the sites. This issue was referred to the Public Works committee for further discussion.

Ms. Carter provided the Board with an update on Stormwater.

Mr. Hogan questioned how the States 2% pay increase that they are now **not** going to give; is going to be addressed by the County.

There was discussion on covering the cost of the increase with no revenue to repay for Constitutional Officers and their employees and how it will impact the budget.

Chairman Carter reported to the Board that the water tank was struck by lightning and the Town has had to monitor for weeks.

Mr. Hogan reported that the July 4th special event that was at the High School was an excellent performance and he thanked all involved for providing this event and for providing it free to citizens.

Closed Session:
Mr. Millner made a motion for the Board to enter into a Closed Session at 7:46 p.m. pursuant to 2.2-3711 (A) 1 Code of Virginia for personnel discussion. Mr. Moody seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Ms. Carter made a motion to return to regular session at 9:00 p.m. Mr. Moody seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter read the following Closed Session Certification:

CERTIFICATION CLOSED MEETING

WHEREAS, the Appomattox County Board of Supervisors has convened a closed session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia, as amended requires a certification by the Appomattox County Board of Supervisors that such closed session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Appomattox County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from opening meeting requirements by Virginia Law were discussed in the closed session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Appomattox County Board of Supervisors.
Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

There was no action taken from the Closed Session.

Mr. Millner made a motion to adjourn the Regular Scheduled Meeting at 9:01 p.m. Ms. Carter seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The Regular Scheduled Meeting adjourned at 9:01 p.m.

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Samuel E. Carter, Chairman