



BUDGET WORK SESSION 5:30 PM

BOARD OF SUPERVISORS REGULAR MEETING  
TUESDAY, FEBRUARY 21, 2017  
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522  
[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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## BOARD OF SUPERVISORS

Handicap Accessibility Statement  
Call to Order  
Invocation- Supervisor Hogan  
Pledge of Allegiance  
Setting of Agenda

## CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

## APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [17-0382](#) **Adam Tyler - Tornado Long-Term Recovery Committee Update**  
After the February 24th tornado, a Long-Term Recovery Committee was organized to assist the tornado impacted communities with their clean up and rebuilding activities. Adam Tyler and the Committee are here this evening to provide an update on the status of these efforts. The Board and Staff sincerely appreciates the countless hours that the Committee has devoted to the Appomattox County tornado-impacted communities.
2. [17-0383](#) **Kelly Hitchcock, Region 2000 - Urgent Needs Grant Update**  
In July, Staff submitted a Planning Grant application to the Department of Housing & Community Development to assess the needs of the tornado impacted areas. We received a grant for \$30,000. The Region 2000 Local Government Council managed the grant and as a result of the findings submitted an Urgent Needs Grant application for \$879,760. The Governor recently announced the award of the entire request. Kelly Hitchcock is prepared to provide an overview of the grant award. The Board and Staff appreciates the concerted efforts that Region 2000 has provided to this project.
3. [17-0384](#) **Bobby Wingfield, Public Safety Director/Emergency Services Coordinator - Emergency Operations Plan Update**  
Mr. Wingfield has requested to appear before the Board to address questions that the Board may have concerning the updated Emergency Operations Plan. An email was forwarded to you on February 14th with a digital pdf copy of the plan as well as hard copies are available per your request. A requirement of the locality is to update the EOP every 4 years.  
Documents: [EOP- Executive Summary.pdf](#)

## PUBLIC HEARING (7:00 PM)

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4. [17-0401](#) **Public Hearing 17-0049, New Energy Ventures (applicant), A & S Investments (owner)**  
**17-0049 New Energy Ventures Inc (applicant), A & S Investments, Inc. (owner)** has applied for a conditional use permit to operate a solar farm (resource extraction) property located off of Richmond Highway near Evergreen, Virginia. The property is zoned A-1, Agricultural Zoning District and is identified as Tax Map Identification Number 78 (A) 17. The project will utilize approximately 82 acres of an approximately 113.7 acre parcel.  
Documents: [NEV Pamplin PP.pptx](#), [NEV CUP Packet BoS.pdf](#)
5. [17-0402](#) **Public Hearing 17-0052, Michael A. Henderson**  
**17-0052-Michael A. Henderson (owner)** has applied for a conditional rezoning of property at 1098 Oakville Road near Appomattox, Virginia. The property is currently zoned A-1, Agricultural Zoning District. The proposed zoning is Conditional B-1, General Commercial Zoning District. The proposed use is a contractor yard. The property is also identified as Tax Map Identification Number 63 (A) 86 and is 1.5 acres in size.  
Documents: [BoS Packet 17-0052.pdf](#)

#### **ACTION ITEMS**

6. [17-0398](#) **Resolution for Emergency Operations Plan**  
Please review and consider for adoption the attached Resolution supporting Appomattox County's updated Emergency Operations Plan for 2017 as presented by Mr. Bobby Wingfield, Emergency Services Coordinator.  
Documents: [EOP-Resolution.pdf](#)
7. [17-0400](#) **Appomattox County-Town of Farmville 911 Mapping Display Project**  
Please approve the Geo-Comm contract for Appomattox County & Town of Farmville 911 Mapping Display Project to not exceed 350,000.00 the grant amount. This project will allow 911 Dispatchers locate 911 callers in both Prince Edward County, Appomattox County and the Town of Pamplin for emergency calls for service. This project is paid by the Virginia E-911 services Board on a reimbursement basis.  
Documents: [Appomattox-Town of Farmville-VA GL Server revised 01.17\(1\).pdf](#), [FY17 PSAP Grant Award - Appomattox - GRANT ID 004\(1\).pdf](#)
8. [17-0403](#) **Resolution, 17-0049-New Energy Ventures, LLC/A & S Investments**  
A public hearing has been held and comments received. Staff has prepared two resolutions for you to choose from. Resolution A has the Planning Commission recommendation with the three conditions. This recommendation was made by a 6-1 (Almond dissenting) vote. Resolution B incorporates the Planning Commission recommendation plus adds three additional conditions based on

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feedback from the Planning Commission and citizen concerns. The additional conditions relate to buffering, fencing, and a decommissioning bond.

Documents: [Resolution A PC Rec.docx](#), [Resolution B addl Conditions.docx](#)

9. [17-0404](#)

**Ordinance, Conditional Rezoning 17-0052 Michael A. Henderson**

A public hearing has been held and comments received. The Planning Commission voted 6-0 (Almond abstain) to recommend approval of the Conditional Rezoning of 1.5 acres from A-1, Agricultural Zoning District to B-1, General Commercial Zoning District with acceptance of the proffer statement provided by Mr. Henderson.

Documents: [BoS appl Ordinance.pdf](#)

**COMMITTEE APPOINTMENTS**

10. [17-0385](#)

**Library Board of Trustees**

At the January meeting, the Board instructed Staff to advertise the Wreck Island District Library Board of Trustees vacancy requesting that interested parties submit an application to the County. The advertisement ran in the Times Virginian newspaper for one week. No responses were received.

**Staff Recommendation: Consider the appointment of a Wreck Island District representative to fill the Library Board of Trustees vacancy (4-year term ending December, 31, 2020).**

**CONSENT AGENDA**

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

11. [17-0399](#)

**Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

February 7, 2017	\$40,343.91
February 21, 2017	\$481,101.96
<b>TOTAL</b>	<b>\$521,445.87</b>

**Staff Recommendation: Approve invoices for payment in the amount of \$521,445.87 as presented.**

Documents: [INVOICES-2-07-2017.pdf](#), [INVOICES-2-21-2017.pdf](#)

12. [17-0405](#)

**Minutes**

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Please review the following draft minutes for additions, corrections or questions:

- October 17, 2016- Special Called meeting
- October 17, 2016 - Regular Scheduled Meeting
- October 25, 2016-Joint Meeting with Town Council
- November 3, 2016-Joint Meeting with School Board
- November 21, 2016-Special Called Meeting
- November 21, 2016-Regular Scheduled Meeting

Documents: [Minutes-October 17, 2016-Special Called Meeting.pdf](#),  
[Minutes-October 17, 2016-Regular Scheduled Meeting.pdf](#), [Minutes-October 25, 2016-Joint Meeting with Town Council.pdf](#), [Minutes-November 3, 2016-Joint Meeting with School Board.pdf](#), [Minutes-November 21, 2016-Special Called Meeting.pdf](#),  
[Minutes-November 21, 2016-Regular Scheduled Meeting.pdf](#)

13. [17-0386](#)

**J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411	Books	\$210.60
7301-5401	Office Supplies	\$990.80
7301-5840	Special Library Fund	\$8.00
7301-5415	Summer Reading	\$193.19
	<b>TOTAL</b>	<b>\$1402.59</b>

**Staff Recommendation: No new local funds are required**

14. [17-0387](#) **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002	Sheriff's Office Overtime	<b>\$3,455.91</b>
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RE: Security coverage performed by 3 deputies during Christmas at Walmart (\$729.51) and security coverage performed at High School athletic games (\$2,726.40).

**Staff Recommendation: No new local funds are required**

15. [17-0388](#) **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-5408	Vehicle Power Equipment Supplies	<b>\$285.97</b>
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RE: Reimbursement from VACORP Insurance for repairs to a damaged vehicle,  
2016 Dodge Charger #8274 VIN

**Staff Recommendation: No new local funds are required**

**16.17-0389 Animal Control Department**

Please supplement by consent and appropriate the following:

3501-5804	Donations Only	<b>\$10.00</b>
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RE: Donation from Benny Byrd

**Staff Recommendation: No new local funds are required**

**17.17-0390 Animal Control Department**

Please supplement by consent and appropriate the following:

3501-5410	Uniforms	<b>\$954.22</b>
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RE: Reimbursement for uniforms

**Staff Recommendation: No new local funds are required**

**18.17-0391 Capital Improvement Plan**

Please supplement by consent and appropriate the following:

9104-7013	School Capital Projects	<b>\$21,490.00</b>
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RE: The Board previously approved the School CIP requests for a roof on the Old Cannery Building and the roof on the Alternative Education Building.

**Staff Recommendation: Pre-approved local funds for the School CIP projects.**

**19.17-0392 Volunteer Fire Department**

Please supplement by consent and appropriate the following:

3201-5609	Fire Program Funds - Pamplin	\$20,634.50
3202-5608	Appomattox Fire Program Fund	\$20,634.50
	<b>TOTAL</b>	<b>\$41,269.00</b>

RE: FY2016 Fire Program funds received for Pamplin VFD and Appomattox VFD.

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**Staff Recommendation: No new local funds are required**

**20. [17-0393](#) Operating Reserve/Animal Control**

Please approve the transfer of **\$37,500** from 1101-5804 Operating Reserve to 3501-3001 Animal Control Professional Health Services.

RE: Lynchburg Humane Society annual payment. The lease payment is due in January of each year. In order to cover all of the Animal Control/Shelter expenses for FY 2107 to include the lease payment thru December 2017, a supplement to the 3501 budget is required. Staff is requesting to move the budgeted Operating Reserve monies to cover the additional expenses.

**Staff Recommendation: No new local funds are required**

**ITEMS REMOVED FROM CONSENT**

**ATTORNEY'S REPORT**

**ADMINISTRATOR'S REPORT**

**REPORTS AND INFORMATIONAL ITEMS**

21. [17-0394](#) **Appomattox County Public Schools**

Attached for your review is a copy of the January 2017 Month-End Financial report from Dr. Grasty and Bruce McMillian.

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Documents: [School Financial Report - January 2017.pdf](#)

22. [17-0395](#) **Statement of Treasurer Accountability**

Attached for your review is a copy of the December 31, 2016 Statement of Treasurer Accountability report.

Documents: [Statement of Treasurer Accountability - December 2016.pdf](#)

23. [17-0396](#) **Robert E. Lee Soil & Water Conservation District**

Attached for your review is a copy of the November 17, 2106 Monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.

Documents: [Robert E. Lee Soil & Water Conservation.pdf](#)

**SUPERVISOR CONCERNS**

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request*

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*additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

## **CLOSED SESSION**

### **UPCOMING MEETINGS**

**Thursday, March 2, 2017 @ 6:00 PM**

Budget Work Session  
County Administration Building  
153A Morton Lane, Appomattox, Virginia

**Thursday, March 16, 2017 @ 5:30 PM**

Joint Meeting with School Board  
School Administration Building  
353 Court Street, Appomattox, Virginia

**Thursday, March 16, 2017 @ 7:00 PM**

Budget Work Session  
County Administration Building  
153A Morton Lane, Appomattox, Virginia

**Monday, March 20, 2017 @ 5:30 PM**

Budget Work Session  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox

**Monday, March 20, 2017 @ 6:30 PM**

Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox

## **ADJOURNMENT**