



BOARD OF SUPERVISORS ORGANIZATIONAL MEETING  
MONDAY, JANUARY 4, 2016  
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522

[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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## CALL TO ORDER--SUSAN ADAMS, COUNTY ADMINISTRATOR

**Handicap Accessibility Statement**  
**Invocation -- Samuel Carter**  
**Pledge of Allegiance**  
**Approval of Agenda**

## BOARD ORGANIZES

**Election of Chairman**  
**Election of Vice-Chairman**

## ORGANIZATIONAL & ADMINISTRATIVE MATTERS

**Set Date, Time and Location of Regular Meetings**  
**Review and/or Adopt the Board By-Laws and Rules of Procedures**  
**Confirmation of the Clerk to the Board (County Administrator)**  
**Adopt the Rules of Order for the Governing Body**  
**-- "Robert's Rules of Order, Newly Revised, 11th Edition" amended to require a second for all motions and to allow the Chairman to make and second motions.**

## CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

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## APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [16-0045](#) UPDATE FROM SHENTEL, JAMES FUNKHOUSER  
At the December 2015 meeting, the Board requested that staff contact a representative from Shentel to provide an update on services at the January meeting. Mr. James Funkouser, Business Development Manager, with Shentel will be providing an update to the Board at tonight's meeting.  

Department:	Administration
Suggested Actions:	No Suggested Action

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## ADMINISTRATOR'S REPORT

## ATTORNEY'S REPORT

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## ACTION ITEMS

2. [16-0046](#) DEPARTMENT OF SOCIAL SERVICES
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Mr. Ronnie Spiggle has submitted a request for appointment to the Social Services Board serving for a four-year term. On December 31, 2015, Mr. Nelson Mann will have fulfilled his term limit on the Social Services Board and this seat will become vacant. Staff recommends the Board's consideration to appoint Mr. Spiggle to the Social Services Board for a term of four-years ending December 31, 2019.

Department: Administration  
Suggested Actions: Approve Recommendation  
Documents: [Committee List.pdf](#)

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3. [16-0047](#) APPOMATTOX COUNTY ECONOMIC DEVELOPMENT AUTHORITY  
Please consider the reappointment of Mr. James Searcy to the Appomattox County EDA. Mr. Searcy has agreed to serve another four-year term if re-appointed by the Board. Staff recommends the Board's consideration to re-appoint Mr. Searcy to the EDA for a 4-year term ending December 31, 2019.

Department: Economic Development, Administration  
Suggested Actions: Approve Recommendation

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4. [16-0048](#) APPOMATTOX COUNTY ECONOMIC DEVELOPMENT AUTHORITY  
Please consider the appointment of Mr. Gareth Bosiger to the Appomattox County EDA. Ms. Laurie Harris has enjoyed serving on the EDA but has requested that the Board not consider her for re-appointment of another term. Mr. Bosiger has agreed to serve on the EDA if appointed by the Board. Staff recommends the Board's consideration to appoint Mr. Gareth Bosiger to the Appomattox Economic Development Authority for a 4-year term ending December 31, 2019.

Department: Economic Development, Administration  
Suggested Actions: Approve Recommendation

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5. [16-0049](#) REGION 2000 LOCAL GOVERNMENT COUNCIL  
The Chief Administrative Officer, ie: County Administrator, as stated in the LGC By-Laws, serves as the locality's representative on the Council.  
The Chief Elected Official (Board Chair) serves unless he/she appoints an alternate. The alternate must be an elected member of the Board and voted on by the Board. Staff recommends the appointment of an alternate if the CEO, Board Chair, opts to not serve in this capacity. Otherwise, the County Administrator and the Board Chair are the appointed representatives.

Department: Administration  
Suggested Actions: Approve Recommendation

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6. [16-0050](#) REGION 2000 WORKFORCE INVESTMENT BOARD
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The local representative to the Workforce Investment Board is the Chief Elected Official, Board Chair. If the Board Chair opts to not serve in this capacity representing the locality, he/she may appoint an elected member as the alternate. No official vote by the Board is required unless the Board Chair wishes to appoint an alternate to serve as the locality's representative.

Department: Administration

Suggested Actions: No Suggested Action

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7. [16-0051](#)

APPOMATTOX COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Mr. Fred Godsey, Chairman LEPC, has requested that the Board consider the committee appointments of Mr. Senay Ozbay, Emergency Planner/Coordinator, Central Virginia Health District, and Mr. Robert Parker to the Appomattox Local Emergency Planning committee as public information representatives representing the health department. Staff recommends the Board's consideration to appoint Mr. Ozbay and Mr. Parker to the LEPC Committee.

Department: Public Safety, Administration

Suggested Actions: Approve Recommendation

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8. [16-0052](#)

APPOMATTOX COUNTY COMMUNITY POLICY & MANAGEMENT TEAM

Attached is a letter from Ms. Amy Wallen, CSA Coordinator, requesting the Board's consideration to appoint Ms. Ruby Jones to fill the Virginia Department of Health's CPMT Position effective January 1, 2016. Ms. Pat Read, VDH representative, will be retiring effective December 31, 2015 and this seat will be vacated. Staff recommends the Board's consideration to appoint Ms. Ruby Jones, VDH Representative, effective January 1, 2016, to fill the vacated seat of Ms. Pat Read on the CPMT.

Department: Comprehensive Services Act, Administration

Suggested Actions: Approve Recommendation

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9. [16-0053](#)

HORIZON BOARD OF DIRECTORS

Please see the letter of request from Sandy Farmer, Recording Secretary of the Horizon Board, requesting that Ms. Mary Lou Spiggle be reappointed for another three-year term. Ms. Spiggle's term expires December 31, 2015 and she is eligible to serve for one additional three-year term. Staff recommends review of the enclosed letter and the Board's consideration to appoint Ms. Mary Lou Spiggle to the Horizon Board of Directors for another three-year term ending December 31, 2018.

Department: Administration

Suggested Actions: Approve Recommendation

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10. [16-0054](#)

J. ROBERT JAMERSON LIBRARY BOARD

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The Librarian contacted the County Administrator and requested that the Board needs to appoint a representative to fill the Wreck Island District position that was vacated by Joel Dawson who resigned in December 2015. Staff recommends that the Board appoint a representative from the Wreck Island District to fill the unexpired term of Joel Dawson who resigned in December 2015. Mr. Dawson's term expires December 31, 2016.

Department: Administration

Suggested Actions: Approve Recommendation

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## CONSENT AGENDA

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

11. [16-0055](#) CONSENT AGENDA: JANUARY 4, 2016

**Accounts Payable:**

Please review and approve the attached invoices.

**Supplemental Appropriations:**

Commonwealth's Attorney: Please supplement by consent and appropriate the following:  
-- \$74.96 to 2201-5411 Record Books. RE: Refund recieved from Lexis Nexis for an account overcharge

Commissioner of the Revenue: Please supplement by consent and appropriate the following:  
-- \$165.29 to 1209-3010 Data Processing: RE: Refund from VITA for overpayment on old DMV data line that was disconnected in July 2015.

J. Robert Jamerson Library: Please supplement by consent and appropriate the following:

- 1- 7301-5411 \$ 120.50
- 2- 7301-5401 \$ 548.50
- 3- 7301-5840 \$ 3.50
- 4- 7301-5203 \$1,174.57
- 5- 7301-5201 \$ 2.75

Sheriff's Office: Please supplement by consent and appropriate the following:

-- \$3,263.24 to 3102-1002, Overtime. RE: Security performed by the officers during the football games at Appomattox County High School on 10/9, 11/6, 11/14, 11/20 and 12/05.

Circuit Court of Appomattox County: Please supplement buy consent and appropriate the following:

-- \$4,553.00 to 2106-3010, Data Processing for OnLine Hosting, Maintenance and Technical Services from July 1, 2015 thru June 30, 2016.

Department: Administration, Finance

Suggested Actions: Approve Recommendation

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Documents: [December Invoices.pdf](#), [Supplemental Appropriation-Record Books.pdf](#), [Supplemental Appropriation-Data Processing.pdf](#), [Supplemental Appropriation-Library.pdf](#), [Supplemental Appropriation-Sheriff.pdf](#), [Supplemental Appropriation-Circuit Court.pdf](#)

#### ITEMS REMOVED FROM CONSENT

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#### REPORTS AND INFORMATIONAL ITEMS

12. [16-0056](#) STATEMENT OF TREASURER ACCOUNTABILITY  
Enclosed for your review is the Statement of Treasurer Accountability submitted by Ms. Alice Gillette, Treasurer.  
Department: Treasurer  
Suggested Actions: No Suggested Action  
Documents: [Treasurer Accountability.pdf](#)
13. [16-0057](#) APPOMATTOX COUNTY PUBLIC SCHOOLS  
Enclosed for your review is a copy of the November 2015 Month-end Financial Report submitted by Dr. Grasty.  
Department: Administration  
Suggested Actions: No Suggested Action  
Documents: [ACPS November 2015 Financial Report.pdf](#)
14. [16-0058](#) PIEDMONT ASAP  
Enclosed for your review is a copy of the Piedmont ASAP September 9, 2015 Board of Directors meeting.  
Department: Administration  
Suggested Actions: No Suggested Action  
Documents: [Piedmont ASAP.pdf](#)
15. [16-0059](#) LYNCHBURG REGIONAL BUSINESS ALLIANCE  
During the December 10, 2015 Business & Economic Development Alliance Board of Directors meeting, the motion carried to merge with the Lynchburg Regional Chamber of Commerce. The merger is effective January 1, 2016. Enclosed for your review is a letter from Megan Lucas, CEO of the Virginia's Region 2000 Alliance and Larry Jackson, Alliance Board Chair informing you of the goals for the newly formed organization.  
Department: Economic Development, Administration  
Suggested Actions: No Suggested Action  
Documents: [Lynchburg Business Alliance Letter.pdf](#)
16. [16-0060](#) 2016 STATE PAY AND HOLIDAY CALENDAR  
Attached for your information is a copy of the Commonwealth of Virginia 2016 Pay and Holiday Calendar.  
Department: Administration  
Suggested Actions: Approve Recommendation  
Documents: [2016 Virginia State Holiday Schedule.pdf](#)
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17. [16-0061](#)

CAPITOL CONTACT

Enclosed for your review is a copy of the Capitol Contact, Virginia General Assembly December 29, 2105 newsletter that is distributed by the Virginia Association of Counties.

Department: Administration

Suggested Actions: No Suggested Action

Documents: [Capitol Contact.pdf](#)

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### SUPERVISOR CONCERNS

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

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### UPCOMING MEETINGS

**January 8-10, 2016**

Supervisors Forum

**January 13, 2016**

General Assembly Convenes

**February 10, 2016**

Rural Caucus Reception & Dinner - Richmond

**February 11, 2016**

VACo County Government Day @ the General Assembly

### ADJOURNMENT

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