



BOARD OF SUPERVISORS REGULAR MEETING
MONDAY, JUNE 20, 2016
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522

www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Handicap Accessibility Statement

Call to Order

Invocation

Pledge of Allegiance

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [16-0122](#) Blue Ridge Medical Center - Peggy Whitehead, CEO
Ms. Whitehead requested to appear before the Board concerning support in locating a satellite Medical Center to Appomattox.
Department: Administration
Suggested Actions: No Suggested Action
Documents: [Blue Ridge Medical Center.pdf](#)

PUBLIC HEARING (7:00 PM)

2. [16-0119](#) Joint Public Hearing with VDOT-Secondary Six-Year Road Plan
After being duly advertised, a Joint Public Hearing with VDOT is being held to receive public comment on the proposed Secondary Six-Year Road Plan (2016/17-2021/22) and the Construction Priority Listing (2016/17) for Appomattox County. During this time, Appomattox County citizens are afforded the opportunity to make comments and recommendations concerning the proposed plans.
Don Austin, VDOT Resident Administrator is available to address any questions and/or concerns.
Department: Administration
Suggested Actions: Approve Recommendation
3. [16-0120](#) Public Hearing-RZ16-0189/CUP16-0199-Dustin Williams
RZ16-0189/CUP16-0199-Eugene & Wanda Williams (owner), Dustin Williams (applicant) has applied to conditionally rezone property from A-1, Agricultural Zoning District to B-2, Limited Commercial Zoning District and obtain a conditional use permit within the new zoning district. The purpose of the petition is for the applicant to locate an outdoor theatre (commercial outdoor entertainment) on the property. The parcel is located near 524 Country Club Road, in the Appomattox area. Tax Map #75 (4) 10 (part of); Total Acres: 1.61 acres.
Department: Community Development
Suggested Actions: Approve Recommendation



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- Documents: [BoS Report.pdf](#)
4. [16-0121](#) Public Hearing- Comprehensive Plan Update
- Authority for local government planning in Virginia is contained in Title 15, Section 15.2-2223 through 15.2-2232 of the Code of Virginia. This proposed plan was prepared in accordance with these provisions. By State law, this plan shall be general in nature. It shall designate the approximate location, character, and extent of each feature shown and may indicate where existing lands or facilities are proposed to be extended, removed, relocated, vacated, narrowed, abandoned, or changed in use. Generally, a comprehensive plan should look a minimum of twenty (20) years into the future. The planning horizon for this update is 2040. The preparation and update of the Appomattox Comprehensive Plan represents an evolution in thinking based on current planning trends, as well as, local socio-economic trends. As a place of national historical significance, Appomattox County must preserve its heritage, while encouraging new development of an appropriate scale and character.

A copy of the plan was sent to you earlier this month under separate cover.

Department: Community Development, Administration
Suggested Actions: Approve Recommendation

ADMINISTRATOR'S REPORT
ATTORNEY'S REPORT

5. [16-0123](#) Letter from J.G. Overstreet, County Attorney
Attached is a letter from Mr. Overstreet announcing his resignation as County Attorney effective December 31, 2016.
- Department: Administration
Suggested Actions: No Suggested Action
Documents: [Memorandum J.G. Overstreet.pdf](#)
6. [16-0124](#) Remote Participation Policy
Attached for your review is a copy, prepared by the County Attorney, on the Remote Participation Policy for Board of Supervisor members with suggested guidelines. Mr. Overstreet, County Attorney, is prepared to discuss the suggestions with the Board.
- Department: Board of Supervisors, Administration
Suggested Actions: Approve Recommendation
Documents: [Remote Participation.pdf](#)

ACTION ITEMS

7. [16-0125](#) Ordinance to Conditionally Rezone_RZ16-0189-Dustin Williams
A public hearing has been held and comments received on the petition to conditionally rezone 1.61 acres from A-1, Agricultural Zoning District to B-2, Limited Commercial Zoning District. The property is located at 524 Country Club Road in the Falling River District. The applicant has submitted a proffer statement with the petition limiting the use of the property under the B-2 zoning (see staff report).
- Department: Board of Supervisors, Community Development, Administration
Suggested Actions: Approve Recommendation
Documents: [BOS Apprl Ordinance.pdf](#)



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8. [16-0126](#) Resolution_CUP16-0199-Dustin Williams
Following the conditional rezoning of the Williams parcel to B-2, Limited Commercial zoning, the use proposed is an outdoor theater (Commercial Outdoor Entertainment), which is a conditional use. At the regular meeting of the Planning Commission in May, the Planning Commission voted unanimously to recommend approval of the conditional use permit with fifteen (15) conditions (see staff report).
Department: Board of Supervisors, Community Development, Administration
Suggested Actions: Approve Recommendation
Documents: [BOS Apprl Resolution.pdf](#)
9. [16-0127](#) Resolution-Comprehensive Plan Update
A public hearing has been held and comments received. At the regular meeting of the Planning Commission in May, the Planning Commission voted unanimously to recommend amending and re-adopting the Comprehensive Plan Update Draft dated April 6, 2016.
Department: Board of Supervisors, Community Development, Administration
Suggested Actions: Approve Recommendation
Documents: [Resolution to Adopt Plan.pdf](#)
10. [16-0128](#) Heritage Trail_Phase 2, VDOT TAP Agreement
VDOT Transportation Alternative Program (TAP) funds have been awarded for Phase 2 of the Appomattox Heritage and Recreation Trail (AHRT). Phase 1 included 1.33 miles from the Community Park to a point in the EDA park behind the Lazer Car Wash. Phase 2 will continue the trail at this point and loop around a portion of the EDA park leading back to the Community Parking, adding an additional 1.2 miles to the trail. The grant is for \$218,577. Another TAP grant application will be submitted this fall seeking the remaining funds prior to commencing construction. Total project cost is estimated at \$546,442 with 80% of this amount being funded through grants. Local match funds will cover the remaining 20%. The estimated value of the donated trail right of way by the EDA will be used to negate a portion of the local match.
Department: Board of Supervisors, Community Development, Administration
Suggested Actions: Approve Recommendation
Documents: [TAP AgreementBoS.pdf](#)
11. [16-0129](#) Spout Spring Ruritan Club 50th Anniversary
Attached is a resolution honoring the Spout Spring Ruritan Club's 50th Anniversary and its dedicated services to Appomattox County.
Department: Board of Supervisors, Administration
Suggested Actions: Approve Recommendation
Documents: [Resolution Honoring Spout Spring Ruritan Club.pdf](#)
12. [16-0130](#) VDOT Six Year Road Plan/Construction Priority List Resolution
Consider adoption of the attached resolution approving the Virginia Department of Transportation's proposed Six-Year Plan for Secondary Roads and the Construction Priority List for Appomattox County.
Department: Board of Supervisors, Administration
Suggested Actions: Approve Recommendation
Documents: [Resolution-VDOT Sx Year Plan.pdf](#)
13. [16-0131](#) Blue Ridge Medical Center Resolution
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Please consider adoption of the attached Blue Ridge Medical Center resolution supporting the establishment of a satellite center in Appomattox County.

Department: Board of Supervisors, Administration

Suggested Actions: Approve Recommendation

Documents: [Resolution supporting Blue Ridge Health Center.pdf](#)

14. [16-0132](#)

Request for Special Event Permit - Liberty Baptist Church

Attached is a copy of a Special Entertainment/Event Permit Application for a the "Salute to America" concert, Meet & Greet and fireworks event sponsored by Liberty Baptist Church. The location of the event scheduled for July 2nd is at the Appomattox County High School. The application has been reviewed and comments submitted by the Public Safety Director, Building Official/Fire Marshall, Sheriff, Zoning Administrator and County Administrator.

Department: Administration

Suggested Actions: Approve Recommendation

Documents: [Special Event Application Liberty Baptist Church.pdf](#)

15. [16-0133](#)

Livestock Damage Claim

Ms. Robin Wooten is requesting reimbursement for 2 male peacocks and one female peacock that were killed by stray dogs. Mr. Bruce Jones, Extension Agent has valued the fowl at \$600.00. Mr. Martin has investigated the complaint and was not able to trap or find the dogs associated with incident.

Department: Animal Control, Administration

Suggested Actions: Approve Recommendation

Documents: [Livestock Damage Claim.pdf](#)

COMMITTEE APPOINTMENTS

16. [16-0134](#)

Freedom of Information Act Local Contact Appointment

To comply with the Freedom of Information Act changes effective July 1, 2016, the County is required to designate a FOIA Officer. The County Administrator requests that the Board consider the appointment of Mr. John Spencer as the FOIA Officer for Appomattox County.

Department: Administration

Suggested Actions: Approve Recommendation

Documents: [Freedom of Information Act.pdf](#)

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

17. ~~16-~~ Consent Agenda

[0135](#) Payment of Invoices: Please review and consider approval of the following:

June 2, 2016	\$17,480.72	Credit Card & Utility Bills
June 20, 2016	\$615,087.70	Monthly Invoices
	\$632,568.42	



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Minutes Approval: Please review the following for additions, corrections and questions

30-Jan-16	Retreat
1-Feb-16	Regular Meeting
8-Feb-16	Work Session
18-Feb-16	Work Session

Supplemental Appropriations: Please supplement by consent and appropriate the following:

Animal Control	3501-5804	Donations Only	\$210.00
J. Robert Jamerson Library	7301-5411	Books	\$360.21
	7301-5401	Office Supplies	\$940.65
	7301-5415	Summer Reading	\$4.50
	7301-5201	Postage	\$0.50
	7301-5840	Special Library Fund	\$28.50
	TOTAL		\$1,334.36
Sheriff's Department	3102-5503	Travel	\$316.12
Sheriff's Department	3102-1002	Overtime	\$279.63
Sheriff's Department	4209-5804	Recycling Funds	\$137.20
Circuit Court Clerk	2106-3010	Data Processing	\$7,000.00
County Administration	4302-1001	Salaries	\$13.65
County Administration	1101-5804	Operating Reserve	\$4,415.84
Department of Social Services	5301-2002	VRS	\$9,944.24
	5301-2006	Group Life	\$611.18
	5301-2002	ICMA-RC	\$249.68

Department: Board of Supervisors, Administration

Suggested Actions: Approve Recommendation

Documents: [Check Register 6-2-2016.pdf](#), [Check Register 6-20-2016.pdf](#)

ITEMS REMOVED FROM CONSENT
 REPORTS AND INFORMATIONAL ITEMS

18. [16-0136](#) Appomattox County Animal Control/Shelter Report



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- Attached for your review is an Animal Control/Shelter report from Shawne Ollie, Animal Shelter Manager.
- Department: Animal Control, Administration
Suggested Actions: No Suggested Action
Documents: [Animal Shelter Report.pdf](#)
19. [16-0137](#) Appomattox County Public Schools
Attached for your review is a copy of the May 2106, School Division Month-End Financial Report from Dr. Grasty, Division Superintendent.
- Department: Administration
Suggested Actions: No Suggested Action
Documents: [Appomattox County Public Schools Financial Report.pdf](#)
20. [16-0138](#) Project Award Update
Attached for your review is a report from the Purchasing Agent, John Spencer, providing an update on the projects that have been bid and notices of awards have been issued. Mr. Spencer is prepared to answer any questions that you may have concerning the contracts.
- Department: Administration
Suggested Actions: No Suggested Action
Documents: [Contract Awards.pdf](#)
21. [16-0139](#) Robert E. Lee Soil & Water Conservation District
Attached for your review is a copy of the April 28, 2016 Board of Directors monthly meeting minutes.
- Department: Administration
Suggested Actions: No Suggested Action
Documents: [Robert E. Lee Soil & Water Report.pdf](#)
22. [16-0140](#) Animal Facility Inspection Report
Attached for your review is the Animal Facility Inspection Report. The Animal Shelter Inspector showed up, unannounced on June 10, 2016. No violations were founded. Ms. Ollie, Animal Shelter Manager, should be commended for her concerted efforts in maintaining superb standards at the shelter that comply with the State Code.
- Department: Administration
Suggested Actions: No Suggested Action
Documents: [Animal Facility Inspection Report.pdf](#)
23. [16-0141](#) Piedmont ASAP Board of Directors Meeting Minutes
Attached for your review is a copy of the March 9, 2106 Board of Directors monthly meeting minutes.
- Department: Administration
Suggested Actions: No Suggested Action
Documents: [Piedmont ASAP.pdf](#)
24. [16-0142](#) Closed Session
A Closed Session will be needed pursuant to Code Section 2.2-3711 (A) 4 to discuss a personnel matter.
- Department: Board of Supervisors, Administration
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SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Monday, July 18, 2016 @ 6:30 PM
Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT