



BOARD OF SUPERVISORS REGULAR MEETING
MONDAY, JULY 18, 2016
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Handicap Accessibility Statement
Call to Order
Invocation
Pledge of Allegiance
Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [16-0165](#) Dept. of Forestry - Mike Womack, Rick Butler
Rick Butler from the Department of Forestry requested to appear before the Board and to present the annual report for Appomattox County.

Suggested Actions: No Suggested Action
Documents: [Forestry Annual Report.pdf](#)

ADMINISTRATOR'S REPORT ATTORNEY'S REPORT

2. [16-0157](#) Memo from J.O.Overstreet, County Attorney
Attached for your review is a memorandum dated July 5, 2016 from Mr. Overstreet, County Attorney referencing the new "proffer" legislation.
Suggested Actions: No Suggested Action
Documents: [New Proffer Legislation.pdf](#)

ACTION ITEMS

3. [16-0158](#) VDOT Request Resolution
Please see attached email from Kimberly McMahan requesting the Board's consideration for approval of street acceptance for North Avenue subdivision. (Route 1010, Plant Drive), a distance of 0.18 miles.

Suggested Actions: Approve Recommendation
Documents: [VDOT- Resolution.pdf](#)
4. [16-0159](#) Appropriation Resolution
Please consider adoption of the attached Appropriation Resolution for the FY 2017 Budget in the amount of \$39,368,652.

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- Suggested Actions: Approve Recommendation
Documents: [Appropriation Resolution.pdf](#)
5. [16-0160](#) Request for Special Event Permit-Clover Hill Village Wine Festival
Attached is a copy of a Special Entertainment/Event Permit Application for the Clover Hill Village Wine Festival (August 20, 2016) sponsored by the Appomattox County Historical Society. The application has been reviewed and approved by the Public Safety Director, Building Official/Fire Marshall, Sheriff, Zoning Administrator and the County Administrator. No additional comments submitted.
- Suggested Actions: Approve Recommendation
Documents: [Special Event Application.pdf](#)

COMMITTEE APPOINTMENTS

6. [16-0161](#) Request from Amy Wallen, CSA Coordinator
Attached for your review and consideration is a memo from Amy Wallen requesting that Cynthia Eubank be appointed to the CPMT effective July 1, 2016.
Ms. Eubank has agreed to accept the position, if appointed by the Board.
- Suggested Actions: Approve Recommendation
Documents: [Committee Appointment.pdf](#)

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

7. [16-0162](#) Consent Agenda
- Bills**
- 1. Approval of Invoices**
Please review the attached invoices for payment and consider approval for payment:
TOTAL FY 2016 - \$184,240.57
July 6, 2016 \$94,161.55
July 15, 2016 \$77,352.94
July 18, 2016 \$12,726.08
TOTAL FY 2017 - \$470,817.48
- Recommendation:**
Please consider approval of the attached invoices for payment.
- Minutes Approval**
- 2. Minutes**
Please review the following draft minutes for additions, corrections or questions:
January 30, 2016- Retreat
February 1, 2016 - Regular Scheduled Meeting
February 8, 2016 - Budget Work Session'
February 18, 2016 - Budget Work Session

February 29, 2016 - Work Session

March 3, 2016 - Budget Work Session

March 10, 2016 - Joint Meeting with School Board

March 10, 2016 - Work Session

March 21, 2016 - Work Session

March 21, 2016 - Regular Scheduled Meeting

Recommendation:

Supplemental Appropriations

3. J. Robert Jamerson Library

Please supplement by consent and appropriate the following:

7301-5401 Office Supplies \$236.75

7301-5411 Books \$642.25

7301-5840 Special Library Fund \$500.00 TOTAL: \$1379.00

Recommendation:

No new local funds are required.

4. Sheriff's Department

Please supplement by consent and appropriate \$200.00 to 3201-5804 Triad Donation Only

RE: Funds received from Phelps Garage Inc and Scott & Wilson, Inc for Sheriff's Night Out

on 7/21/16

Recommendation:

No new local funds are required.

5. Sheriff's Department

Please supplement by consent and appropriate \$100.00 to 3201-5804 Triad Donation Only

RE: Donation received from American Legion Post 104 for the Sheriff's Night Out 7/21/16

Recommendation:

No new local funds are required.

6. Sheriff's Department

Please supplement by consent and appropriate \$125.00 to 3201-5804 Triad Donation Only

RE: Donations received from NAPA of Appomattox and Lawson & Beasley for Sheriff's

Night Out on 7/21/16

Recommendation:

No new local funds are required.

7. Sheriff's Department

Please supplement by consent and appropriate \$650.00 to 3201-5804 Triad Donation Only

RE: Donations received from Spout Spring Ruritan Club, Bible Baptist Church, Robinson

Funeral Home, and Clayton C. Bryant Sr. Estate for Sheriff's Night Out on 7/21/16

Recommendation:

No new local funds are required.

8. Sheriff's Department

Please supplement by consent and appropriate \$150.00 to 3102-5408 Vehicle Power

Equipment

(FY 2016)

RE: Reimbursement for towing a 1996 Chevrolet Silverado, Receipt #25554

Recommendation:

No new local funds are required.

9. Sheriff's Department

Please supplement by consent and appropriate \$1,941.77 to 3102-1002 Sheriff's Office O/T (FY 2016)

RE: Security performed for Appomattox County High School games and the Prom.

Recommendation:

No new local funds are required.

10. Department of Social Services

Please supplement by consent and appropriate the following: (FY 2016)

5301-2002 VRS \$9,981.32

5301-2006 Group Life \$ 613.47

5301-2002 ICMA-RC \$ 251.18

RE: Reimbursement for June 2016 Payroll

Recommendation:

No new local funds are required.

11. School Capital Projects

Please supplement by consent and appropriate \$113,562.31 to 9104-7013 School Capital Projects

RE: Painting, flooring and plaster work performed at AMS. (FY 2016)

Recommendation:

Funding for these projects was approved by the Board at the October 2015 meeting.

12. County Admin Operating Reserve

Please supplement by consent and appropriate \$3200.05 to 1101-5804 Operating Reserve. (FY 2016)

RE: Overpayment from Piedmont Insurance for broker fees.

Recommendation:

No new local funds are required.

13. ACPS Request for CarryOver Funds

Please supplement by consent and appropriate the following CarryOver Funds from the Appomattox Public School FY 2016 Operating Budget to FY 2017 Operating Budget:

Fund 3 School Capital Improvement Fund \$100,000.70

Fund 6 School Textbook Fund \$189,711.00

Fund 7 Carry Forward Fund \$.49

Recommendation:

Staff recommends review of Dr. Grasty's letter dated July 1, 2016. No new local funds are required.

Line Item Transfers

FUND TRANSFER

1. Sports Complex Fund

Please authorize the Treasurer to transfer \$13,338.06 from the Sports Complex Fund to the General Fund. Please authorize by consent and appropriate \$13,338.06 to 7101-3002 Professional Services. (FY 2016)

RE: Donations, Grants, etc that are deposited into the Sports Complex Fund and utilized for projects in FY 2016 at the County's Sports Complex. Some of the expenses included A/C units in the concession stand, battery packs for the pitching machines, and construction of new dug outs.

Recommendation:

No new local funds are required.

2. Request from Alice Gillette, Treasurer

Please transfer by consent \$285.00 from the Law Library to the General Fund and Supplement \$285.00 to 2101-5804 Law Library. (FY 2017)

RE: Expenditures for books purchased for the Law Library.

Recommendation:

No new local funds are required.

Suggested Actions:

Approve Recommendation

Documents:

[Invoices 7-6-2016.pdf](#), [Invoices 7-15-2016.pdf](#), [Invoices 7-18-2016.pdf](#), [Invoice 7-19-2016.pdf](#), [Minutes-January 30, 2016-Retreat.pdf](#), [Minutes-February 1, 2016-Regular Scheduled Meeting.pdf](#), [Minutes-February 8, 2016-Work Session.pdf](#), [Minutes-February 18, 2016-Work Session.pdf](#), [Minutes-February 29, 2016-Work Session.pdf](#), [Minutes-March 3, 2016-Work Session.pdf](#), [Minutes-March 10, 2016-Joint Meeting with School Board.pdf](#), [Minutes- March 10, 2016-Work Session.pdf](#), [Minutes-March 21, Work Session.pdf](#), [Minutes-March 21, 2016- Regular Meeting.pdf](#), [Letter- Dr. Grasty.pdf](#)

ITEMS REMOVED FROM CONSENT
REPORTS AND INFORMATIONAL ITEMS

8. [16-0163](#) Robert E. Lee Soil & Water Conservation District
Attached for your review is a copy of the May 26, 2016 Board of Directors monthly meeting minutes.

Suggested Actions:

No Suggested Action

Documents:

[Robert E. Lee Soil & Water.pdf](#)

9. [16-0164](#) NOAA Press Release
Attached is a copy of the Press Release issued by Phil Hysell with the National Weather Service in Blacksburg. Appomattox County becomes a National Weather Service StormReady County. Mr. Hysell will make an official presentation to the Board in September.

Suggested Actions:

No Suggested Action

Documents:

[National Weather Service StormReady County.pdf](#)

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Monday, August 15, 2016 @ 6:30 PM
Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT