



BOARD OF SUPERVISORS REGULAR MEETING
MONDAY, AUGUST 15, 2016
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Handicap Accessibility Statement
Call to Order
Invocation- Mr. Hogan
Pledge of Allegiance
Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [16-0172](#) Darrel Puckett, Commonwealth's Attorney
Mr. Puckett requested to appear before the Board to extend the Constitutional Officers' appreciation for your support of their offices.
Department: Commonwealth's Attorney
Suggested Actions: No Suggested Action

2. [16-0175](#) Robert Lauterberg, Managing Director
VML/VACo Finance
The Treasurer, Ms. Gillette, and the County Administrator met with Mr. Lauterberg to discuss options for investing County funds. Mr. Lauterberg is making a short presentation for the Board's consideration to approve a resolution that enables the Treasurer to invest funds as she deems appropriate. Questions or concerns that the Board may have can be addressed by Mr. Lauterberg.
Staff recommends that the Board approve the "An Ordinance to Authorize Participation by Appomattox County in the VACO/VML Virginia Investment Pool Trust Fund for the Purpose of Investing in Accordance with Section 2.2-4501 of the Virginia Code" Resolution. When the Treasurer has determined the amount of investment, the supporting documents will be reviewed by the County Attorney and addressed accordingly.
Suggested Actions: Approve Recommendation
Documents: [VACo-VML Investment Pool Trust Fund.pdf](#)

3. [16-0173](#) Cheryl Midkiff, Piedmont Community Health
Ms. Midkiff represents Piedmont Community Health and is the point of contact for the County's current healthcare plan. In July, the School Board voted to adopt the proposal from PCHP. Ms. Midkiff will make a short presentation on the same proposed healthcare plan and afford the Board the opportunity to ask questions or discuss concerns.
Staff recommends approval of the proposed PCHP Healthcare Plan and rates effective October 1, 2016 and to authorize staff to review and sign the agreement.
Suggested Actions: Approve Recommendation

4. [16-0176](#) Chuck Haney, Chairman
Electoral Board
Mr. Haney requested to appear before the Board to provide an update on the upcoming election and the impact that it will have on the County.
Suggested Actions: Approve Recommendation

5. [16-0174](#) Anne Dixon, Tourism Director

Ms. Dixon applied for and was awarded a Local Government Challenge Grant from the Virginia Commission for the Arts. The award is \$5,000 and requires a local match of \$5,000. Ms. Dixon is appearing before the Board to explain the value of the grant to the community and answer questions that the Board may have concerning the grant.

Staff recommends approval of the grant award and locality's match and to authorize the County Administrator to sign the grant-related documents. The County has a "Special Projects" line item in the Economic Development Department budget that can cover this expenditure.

Suggested Actions: Approve Recommendation

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

ACTION ITEMS

6. [16-0171](#) Resolution_Appomattox Heritage and Recreation Trail, Phase II
The Virginia Department of Transportation (VDOT) has requested that the Board adopt the attached resolution regarding Phase II of the Heritage Trail project. As you will recall, at your regular meeting in June, the Board voted unanimously to enter into the project agreement with VDOT and in July the Board appropriated funds for preliminary engineering. Construction is anticipated to begin in FY18.
Suggested Actions: Approve Recommendation
Documents: [Res_Trans_Alt_SignatureAuthority.pdf](#)
7. [16-0177](#) Gardner Farm Road Rural Rustic Road Designation
The Board voted to designate Gardner Farm Road as a Rural Rustic Road at the June 2016 meeting. VDOT requires a certified Board Resolution authorizing the Resident Engineer to proceed with the project.
Staff recommends approval of the Gardner Farm Road Rural Rustic Road Designation Resolution.

Suggested Actions: Approve Recommendation
Documents: [VDOT-Resolution-Gardner Farm Road.pdf](#)
8. [16-0178](#) Salt Lick Road Rural Rustic Road Designation
The Board voted to designate Salt Lick Road as a Rural Rustic Road at the June 2016 meeting. VDOT requires a certified Board Resolution authorizing the Resident Engineer to proceed with the project.
Staff recommends approval of the Salt Lick Road Rural Rustic Road Designation Resolution.

Suggested Actions: Approve Recommendation
Documents: [VDOT-Resolution-Salt Lick Road.pdf](#)
9. [16-0179](#) Poorhouse Creek Road Rural Rustic Road Designation
The Board voted to designate Poorhouse Creek Road as a Rural Rustic Road at the June 2016 meeting. VDOT requires a certified Board Resolution authorizing the Resident Engineer to proceed with the project.
Staff recommends approval of the Poorhouse Creek Road Rural Rustic Road Designation Resolution.

Suggested Actions: Approve Recommendation
Documents: [VDOT-Resolution-Poorhouse Creek Road.pdf](#)
10. [16-0180](#) The American Legion Request Letter

Attached for your review is a letter from James Owen and Wayne Schmitt, American Legion Appomattox Post No. 104, requesting the use of the Courthouse Square near the First Responders Monument on September 11, 2016. They would like to hold a "Remembrance Ceremony" at 9:00 am.

Staff recommends that the Board approve the request from Mr. Owen and Mr. Schmitt to use the Courthouse Square on September 11, 2016 for the "Remembrance Ceremony".

Suggested Actions: Approve Recommendation
Documents: [American Legion Request.pdf](#)

11. [16-0182](#)

Appomattox County Chamber of Commerce

Attached for your review is a copy of a letter from the Chamber of Commerce requesting the use of Courtland Field on Friday, August 19, 2016 to hold Appomattox Cheerz. The appropriate event forms for the Town Event Application and ABC have been submitted for approval.

Staff recommends approval for the Chamber of Commerce to use Courtland Field on Friday, August 19, 2106 to hold Appomattox Cheerz.

Suggested Actions: Approve Recommendation
Documents: [Chamber Request Appomattox Cheerz.pdf](#)

12. [16-0183](#)

Appomattox Chamber of Commerce Request #2

Attached for your review is a letter from the Appomattox Chamber of Commerce requesting the use of Courtland Field on Thursday, September 22, 2106 to hold the Center Ring Circus provided by Walker International Events. All appropriate event forms have been submitted to the Town.

Staff recommends authorization for the Chamber of Commerce to use Courtland Field on Thursday, September 22, 2106 to hold the Center Ring Circus, Walker International Events. Additionally, the Chamber requests that the fee of \$100 for using the field be waived.

Suggested Actions: Approve Recommendation
Documents: [Chamber Request Circus.pdf](#)

13. [16-0184](#)

Appomattox Railroad Festival

Attached for your review is a letter from Tony Clifton, President, the Appomattox Railroad Festival Inc. requesting permission to use the following County properties on Saturday, October 8 and Sunday, October 9, 2016 during the 44th Annual Historic Appomattox Railroad Festival:

Courthouse Square for a Fine Arts Display and Good Ole' Days, ***Courtland Field*** for amusement rides, food vendors, and music entertainment, ***County Parking Lot*** for an Antique Car Show and the sidewalk in front of the Court House for additional vendor space.

Note: The application has been approved by the Public Safety Director, Building Official/Fire Marshall, Sheriff, County Administrator, and the Zoning Administrator.

Staff recommends the approval of the request from the Appomattox Railroad Festival Inc for the usage of the *Courthouse Square* for a Fine Arts Display and Good Ole' Days, *Courtland Field* for amusement rides, food vendors, and music entertainment, *County Parking Lot* for an Antique Car Show and the sidewalk in front of the Court House for additional vendor space. Additionally, to approve the request for the \$25 Special Entertainment Application Fee and the Bond Fee waiver.

Suggested Actions: Approve Recommendation
Documents: [Appomattox Railroad Festival.pdf](#)

COMMITTEE APPOINTMENTS

14. [16-0187](#)

Solid Waste Management 2030 Focus Groups

Attached for your review is a an email from Alice Rockefeller, Public Works Director, encouraging the appointment of Focus Group members and to invite you and your appointed Focus Group members to the first meeting of the group. The information also includes the background, and objective of the Focus Groups.

Staff recommends the appointment of the Solid Waste Management 2030 Focus Group members.

Suggested Actions: Approve Recommendation
Documents: [Solid Waste focus group.pdf](#)

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

15. [16-0189](#) Invoices Submitted for Payment

Please review the attached invoices for payment:

July 25, 2016 - \$ 31,451.87 (FY 2016)
August 3, 2016 - \$ 15,960.22 (FY 2017)
August 15, 2016 - \$ 510,742.37 (FY 2017)

Staff recommends approval of the attached invoices for payment.

Suggested Actions: Approve Recommendation
Documents: [Invoices for payment 7-25-2016.pdf](#), [Invoices for payment 8-3-2016.pdf](#), [Invoices for payment 8-15-2016.pdf](#)

16. [16-0192](#) Minutes

Please review the following draft minutes for additions, corrections or questions:

March 29, 2016 - Work Session
April 11, 2016 - Work Session

Suggested Actions: No Suggested Action
Documents: [Minutes 3-29-2016.pdf](#), [Minutes-4-11-2016.pdf](#)

17. ~~16-~~ Supplemental Appropriations

[0190](#) Please supplement by consent and appropriate the following:

Sheriff's Department

3102-5804	Triad Donation Only	\$ 730.00	Donations received for Sheriff's Night Out
3102-5804	Triad Donation Only	\$ 1,307.00	CarryOver Funds from FY 2016
3102-1006	Courthouse Security	\$ 32,276.49	CarryOver Funds from FY 2016

J. Robert Jamerson Library

7301-5411	Books	\$ 247.15	No new local funds are required.
7301-5401	Office Supplies	\$ 758.75	No new local funds are required.
7301-5840	Special Library Fund	\$ 5.00	No new local funds are required.
7301-5415	Summer Reading	\$ 100.00	No new local funds are required.

School CIP

9104-7013	CIP Projects	\$ 211,995.67	Approved funds to be appropriated.
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Animal Control

3501-5804	Donations Only	\$ 1,488.32	CarryOver Funds from FY 2016
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Suggested Actions: Approve Recommendation

ITEMS REMOVED FROM CONSENT

REPORTS AND INFORMATIONAL ITEMS

18. [16-0181](#) Robert E. Lee Soil & Water Conservation District
Attached for your review is a copy of the June 23, 2016 Board of Directors Meeting for the Robert E. Lee Soil & Water Conservation District.
Suggested Actions: Approve Recommendation
Documents: [Robert E. Lee Soil and Water Conservation.pdf](#)
19. [16-0185](#) Appomattox County Public Schools
Attached for your review is a copy of the July 2016, Appomattox Public Schools Month-end Financial Report from Dr. Grasty and Mr. McMillan.
Suggested Actions: Approve Recommendation
Documents: [Appomattox Co Public Schools.pdf](#)
20. [16-0186](#) Department of Alcoholic Beverage Control
Attached for your review is a letter from David-Carl Martey, Department of Alcoholic Beverage Control, informing the Board that an application has been received from Wolfbane Productions, located at 524 Country Club Road, Appomattox, Virginia for a Wine and Beer on Premises license.
Staff recommends the review of the attached letter from the Department of Alcoholic Beverage Control and to contact David Martey, Licensing Technician, at (804) 298-3759 if you have any questions, need any further information or wish to file any objection against the request.
Suggested Actions: Approve Recommendation
Documents: [Dept. of Alcoholic Beverage Control.pdf](#)
21. [16-0188](#) The Executive Mansion Request for Holiday Tree Ornaments
Please see the attached memo from the Virginia Association of Counties informing the localities of the recent announcement from the Executive Mansion of the theme for this year's Holiday Tree, "Home for the Holidays". Each locality is asked to submit one hand-crafted ornament that uniquely represents their community. Last year Appomattox County submitted an ornament that was made by Katherine Ferguson, a local artisan potter. Staff will be encouraging citizens to submit an ornament so that we can participate in the submission again this year.
Suggested Actions: Approve Recommendation
Documents: [Holiday Tree Ornaments.pdf](#)
22. [16-0191](#) Remote Participation Policy
The Board of Supervisors adopted the attached Remote Participation Policy at the June 2106 meeting. The Board requested that the County Attorney and County Administrator review and discuss the examples on page 2.
Staff recommends review of the attached policy.
Suggested Actions: Approve Recommendation
Documents: [Remote Participation Policy.pdf](#)

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Tuesday, August 30, 2016 @ 6:00 PM
Joint Meeting with Town Council
Museum of the Confederacy

159 Horseshoe Road
Appomattox, Virginia 24522

Monday, September 19, 2016 @ 4:30 PM

Special Recognition Event
Courtland Field

Monday, September 19, 2016 @ 6:30 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT