



BOARD OF SUPERVISORS REGULAR MEETING
MONDAY, OCTOBER 17, 2016
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

Special Called Meeting

5:15 - 5:45 PM - Tour of Auditorium at Old Elementary School

5:45 - 6:30 PM- Discussion of Oakville Ruritan Building Lease and Lynchburg Humane Society Lease.

BOARD OF SUPERVISORS

**Handicap Accessibility Statement
Call to Order
Invocation- Mr. Carter
Pledge of Allegiance
Setting of Agenda**

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [16-0269](#) **Local Government Council/Workforce Development Board Annual Update - Gary Christie and Ben Bowman**

Mr. Gary Christie, Executive Director, Region 2000 Local Government Council and Mr. Ben Bowman, Workforce Development Director, requested to appear before the Board to provide an annual update on the services their agency provides to the region. (A copy of the report is provided for your review).

Documents: [Virginia's Region Local Government Council.pdf](#)

2. [16-0255](#) **Kelly Hitchcock, Region 2000 Local Government Council Federal Lands Access Program**

Ms. Kelly Hitchcock, Senior Planner, Region 2000 Local Government Council, will be appearing to discuss the Federal Lands Access Program (FLAP) grant opportunity for a multi-purpose trail connecting the National Park with the Museum of the Confederacy.

Ms. Hitchcock will explain the program, the application process, the obligation of the various parties involved and will be requesting a letter of support for the grant application.

Documents: [FLAP Board Summary Oct 2016.pdf](#), [Sample Ltr of Support.pdf](#)

3. [16-0272](#) **Horizon Behavioral Health Services**

Damien Cabezas, CEO, requested to appear before the Board to provide an annual update on the regional services provided by Horizon Behavioral Health Services.

Documents: [Horizon.pdf](#)

PUBLIC HEARING (7:00 PM)

4. [16-0270](#) **CDBG Urgent Need Recovery Application**

Mr. Gary Christie, Executive Director, Region 2000 Local Government Council is present to provide background information pertaining to the need for a Community Development Block Grant Urgent Need Application. A fact sheet that outlines the purpose of the grant application has been prepared and is included in the packet.

STAFF RECOMMENDATION: After the Public Hearing, the Board will need to approve a Letter of Support for the grant application.

Documents: [Public Hearing- CDBG Urgent Needs Grant.pdf](#)

5. [16-0244](#) **Public Hearing-CUP16-0503-Jesus Center Church/Roselle Brown**

CUP16-0503-Jesus Center Church (owner), Roselle Brown (applicant) has applied for a conditional use permit to operate a day care center on property located at 1664 Mountain Cut Road, Appomattox, Virginia. The property is zoned A-1, Agricultural Zoning District and is identified as Tax Map Identification Number 77 (A) 37. The project will utilize the existing buildings and a small outside area on an approximately 13.86 acre parcel.

Documents: [cup160503bos_packet.pdf](#)

6. [16-0245](#) **Public Hearing-CUP16-0508-Carson Estate and CUP16-0509-Danny Moon**

CUP16-0508- George P. Carson Estate/Clifton W. Carson & Harriette Beasley (owner), New Energy Ventures, Inc. (applicant), has applied for a conditional use permit to locate a solar farm (resource extraction) on property located off of Richmond Highway in the Spout Spring area. The property is zoned A-1, Agricultural Zoning District and is identified as Tax Map Identification Number

62 (A) 170A. The project will utilize approximately 50 acres of an approximately 190 acre parcel. This project is in conjunction with CUP16-0509.

CUP16-0509-Danny R. Moon (owner), New Energy Ventures, Inc. (applicant), has applied for a conditional use permit to locate a solar farm (resource extraction) on property located off of Richmond Highway in the Spout Spring area. The property is zoned A-1, Agricultural Zoning District and is identified as Tax Map Identification Number 63 (A) 17. The project will utilize approximately 28 acres of an approximately 108 acre parcel. This project is in conjunction with CUP16-0508.

Documents: [cup160508 16509 bos packet \(1\).pdf](#)

7. [16-0246](#)

Public Hearing-16-0510-Matt & Ashley Wilt

CUP16-0510-Matt & Ashley Wilt (owner) has applied for a conditional use permit to locate a landscape supply business (Landscaping & Lawn Care Services) on property located at 1364 Oakleigh Avenue, Appomattox, Virginia. The property is zoned A-1, Agricultural Zoning District and is identified as Tax Map Identification Number 65 (A) 29 & 30. The project will utilize approximately 5 acres of an approximately 62.55 acre farm.

Documents: [cup16 0510bos packet.pdf](#)

8. [16-0247](#)

Public Hearing-RZ16-0507/CUP16-0511-Lawson Family LLC/Innovatio Sealing Technologies

RZ16-0507/CUP16-0511-Lawson Family LLC (owner), Innovatio Sealing Technologies (applicant) has applied to rezone property from M-1, Industrial Zoning District to B-1, General Commercial Zoning District and obtain a conditional use permit within the new zoning district. The purpose of the petition is for the applicant to locate an automobile dealership on the property as a permitted use and concurrently obtain a conditional use permit for the manufacturing of automotive gaskets and seals (industrial manufacturing). The parcel is located near 191 Police Tower Road, in the Appomattox area and is further identified as Tax Map Identification Number 63 (A) 11. Total Acres: 5.83 acres.

Documents: [rz16 0507 cup160511 bos packet.pdf](#)

9. [16-0248](#)

Public Hearing-Amendments to the Zoning Ordinance, Cemeteries

Documents: [Memo BoS Oct 2016.pdf](#)

ACTION ITEMS

10. [16-0249](#)

CUP16-0503-Jesus Center Church/Roselle Brown

A resolution with the Planning Commission's recommendation for approval has been prepared for your consideration. The resolution grants a conditional use permit for a daycare center to be located the Jesus Center Church located off of Mountain Cut Road.

Documents: [Res Appl BoS.pdf](#)

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11. [16-0250](#) **CUP16-0508-Carson Estate**
A resolution with the Planning Commission's recommendation for approval has been prepared for your consideration. The resolution grants a conditional use permit for a solar farm to be located on a portion of Tax Map Number 62 (A) 170A.
Documents: [Res Appl BoS.pdf](#)
12. [16-0251](#) **CUP16-0509-Danny R. Moon**
A resolution with the Planning Commission's recommendation for approval has been prepared for your consideration. The resolution grants a conditional use permit for a solar farm to be located on a portion of Tax Map Number 63 (A) 17.
Documents: [Res Appl BoS.pdf](#)
13. [16-0252](#) **CUP16-0510-Matt & Ashley Wilt**
A resolution with the Planning Commission's recommendation for approval has been prepared for your consideration. The resolution will grant a conditional use permit to operate a landscape supply business on a portion of property located at 1364 Oakleigh Avenue.
Documents: [Res Appl BoS.pdf](#)
14. [16-0253](#) **RZ16-0507-Lawson Family LLC/Innovatio Sealing Technologies**
An ordinance with the Planning Commission's recommendation to rezone 5.83 acres from M-1, Industrial Zoning District to B-1, General Commercial Zoning District has been prepared for your consideration. The property is located at 191 Police Tower Road.
Documents: [Ord Appl BoS.pdf](#)
15. [16-0254](#) **CUP16-0511-Lawson Family LLC/Innovatio Sealing Technologies**
A resolution with the Planning Commission's recommendation for approval has been prepared for your consideration. The resolution grants a conditional use permit for an automobile sales lot at 191 Police Tower Road.
Documents: [Res Appl BoS.pdf](#)
16. [16-0256](#) **Ordinance to Amend and Readopt the Zoning Ordinance-Cemetery**
An ordinance has been prepared with the Planning Commission's recommendation for your consideration. Adoption of the ordinance will improve staff's ability to administer the zoning ordinance as it relates to cemeteries.
Documents: [Ord Appl BoS Oct 2016.pdf](#)
17. [16-0267](#) **Request from The American Legion Post 104**
The American Legion Post 104 requests the use of Court House Square from 8:30 am until 1:00 pm on November 11, 2016 in celebration of Veteran's Day.
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STAFF RECOMMENDATION: Authorize staff to contact Mr. James Owen of the Board's pleasure to honor the American Legion Post 104's request for usage of the Court House Square on November 11th.

Documents: [The American Legion Request.pdf](#)

18. [16-0274](#) **Virginia Tobacco Indemnification and Community Revitalization Commission Project Endorsement Resolution**

Attached for your review is a copy of a Resolution supporting the request for funding of \$58,537 from the Tobacco Commission for engineering services for infrastructure build out in the Appomattox County Business and Commerce Park. Mr. Roarke and Ms. Adams have been working with the EDA, VDOT, Tobacco Commission, Delta Response Team, Xpress Natural Gas and the engineer on this project that will support and create increased opportunities for economic development in the Park. Mr. Roarke is prepared to provide a quick overview of the current project initiatives.

STAFF RECOMMENDATION: Staff requests that the Board review and consider the adoption of the attached resolution in support of the Tobacco Commission funding request of \$58,537 for engineering services. No new local funds are required.

Documents: [Resolution-Tobacco Commission.pdf](#)

COMMITTEE APPOINTMENTS

19. [16-0279](#) **Economic Development Authority Appointments**

Please submit nominations and appoint four citizens to fill the following unexpired terms on the EDA:

William Slagle resigned 09/2016 (Term expires 12/31/2018)

Laura Mills resigned 09/2016 (Term expires 12/31/2018)

Winfred Nash resigned 9/2016 (Term expires 12/31/2018)

Shauna Parson resigned 5/2016 (Term expires 12/31/2017)

STAFF RECOMMENDATION: Due to the recent discussions concerning the potential merger of the Town/County Economic Development Authority into one entity, staff recommends the Board's consideration to make these appointments for a one-year term.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

20. [16-0266](#) **Payment of Invoices**

Please review the attached invoices and consider approval for payment.

October 7, 2016 \$ 20,119.09

October 17, 2016 \$370,385.50

TOTAL INVOICES FOR PAYMENT October 2016: \$390,504.59

STAFF RECOMMENDATION: Approve payment of invoices as presented in the amount of \$390,504.59.

Documents: [Invoice- 10-7-2016.pdf](#), [Invoice-10-17-2016.pdf](#)

21. [16-0271](#) **Minutes**

Please review the following draft minutes for additions, corrections or questions:

April 27, 2016 - Special Called Meeting

May 4, 2016 - Special Called Meeting

May 16, 2016 - Special Called Meeting

May 16, 2016- Regular Scheduled Meeting

Documents: [Minutes-Special Meeting-April 27, 2016.pdf](#), [Minutes-Special Meeting-May 4, 2016.pdf](#), [Minutes-Special Meeting-May 16, 2016.pdf](#), [Minutes-Regular Meeting-5-16-2016.pdf](#)

22. [16-0257](#) **Social Services Reimbursement**

Please supplement by consent and appropriate the following:

5301-2002 VRS \$9,520.12

5301-2006 Group Life \$ 697.79

5301-2002 ICMA-RC \$ 258.72

RE: Reimbursement for September 2016 Payroll

STAFF RECOMMENDATION: No new local funds are required.

23. [16-0258](#) **Appomattox County Public Schools**

Appomattox County Public Schools has been awarded \$68,000.00 from the 2016 School Security Equipment Grant Program established by the General Assembly. Dr. Grasty is requesting the following:

Please supplement by consent and appropriate \$68,000 to the School Security Equipment Grant. The local match will be paid from funds in their existing budget.

STAFF RECOMMENDATION: No new local funds are required.

24. [16-0259](#)

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411	Books	\$174.70
7301-5401	Office Supplies	\$976.84
7301-5840	Special Library Fund	\$ 9.25

STAFF RECOMMENDATION: No new local funds are required.

25. [16-0260](#)

Appomattox County Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002	Sheriff's Office Overtime	\$ 84.50	(Security performed by officers at sporting events on 9/1/16)
3102-5408	Vehicle Equipment Supplies	\$ 60.00	(Reimbursement from VACORP insurance claim-2011 Dodge Charger)
3106-5401	DARE-Misc.	\$250.00	(Donation received from ACHS Athletic Boosters Club)

STAFF RECOMMENDATION: No new local funds are required.

26. [16-0261](#)

Sports Complex Fund

Please supplement by consent and appropriate \$68.48 to 7101-7001 Equipment/Youth Association.

RE: Refund from Jamerson Building Supply for returned items.

STAFF RECOMMENDATION: No new local funds are required.

27. [16-0262](#)

Dept. of Animal Control

Please supplement by consent and appropriate \$40.00 to 3501-5804 Donations Only.

STAFF RECOMMENDATION: No new local funds are required.

28. [16-0263](#) **E911/Dispatch Department**

Please supplement by consent and appropriate \$114.30 to 3606-3007 Advertising.

RE: Refund from Womack Publishing for duplicate charges.

STAFF RECOMMENDATION: No new local funds are required.

29. [16-0264](#) **Electoral Board**

Please transfer by consent \$6,400 from 1101-5804 Operating Reserve and appropriate to 1301-5401 Office Supplies \$2,400 and 1301-8002 Building/Equipment \$4,000.

RE: The Electoral Board requested an additional \$6400 to cover expenses associated with the major upcoming elections. Staff was asked to meet with the Electoral Board to verify the request. Utilization of the new voting machines and their associated supplies created additional expenses for this budget year. Moving the precinct post tornado may require additional ADA costs, etc. as well as the request will allow for unforeseen increase in rental fees.

STAFF RECOMMENDATION: No new local funds are required.

30. [16-0265](#) **Commonwealth's Attorney**

Please transfer by consent \$1254.00 from 1101-5804 Operating Reserve and appropriate \$1254.00 to 2201-1003 Part-time Salaries.

RE: During the budget process, the p/t salary line was reduced because money that was moved during the prior year reflected a decrease in this line item. Therefore, it was inadvertently decreased during the budget preparation. The p/t line item for this department was not supposed to be reduced but remain consistent with the prior year's budget amount.

STAFF RECOMMENDATION: No new local funds are required.

31. [16-0268](#) **Tourism - VA Commission for Arts Grant**

Please supplement by consent and appropriate \$5,000 to 7104-5604 Tourism-VA Comm for Arts Grant.

RE: The Tourism Director communicated the award and disbursement of funds to Wolfbane Productions and the Appomattox Courthouse Theater for the purpose of facilitating growth of new and existing art projects in Appomattox County.

STAFF RECOMMENDS: Grant reimbursement. No new local funds are required.

ITEMS REMOVED FROM CONSENT

REPORTS AND INFORMATIONAL ITEMS

32. [16-0273](#) **Robert E. Lee Soil & Water Conservation District Board of Directors Meeting Minutes**
Attached for your review is a copy of the August 25, 2016 Monthly Board of Directors Meeting minutes.
Documents: [Robert E. Lee Soil & Water.pdf](#)
33. [16-0275](#) **Pamplin Community Center Letter of Appreciation**
Attached for your review is a letter from Robert E. McClenny, Jr, Secretary of the Pamplin Community Center, Inc. thanking the Board for the \$1500 monetary support that assists with providing a place where families can take advantage of their recreational facilities.
Documents: [Thank you- Pamplin Community Center.pdf](#)
34. [16-0276](#) **DEQ "No Deficiency Letter"**
Attached for your review is a copy of the recent "Compliance" inspection conducted of the Appomattox County solid waste management facility. Congratulations to Ms. Rockefeller and her staff for "no apparent violations" during the inspection.
Documents: [DEQ-Compliance Inspection.pdf](#)
35. [16-0277](#) **Appomattox County Public Schools Financial Report**
Attached for your review is a copy of the September 2016, Month-End Financial Report from Dr. Grasty, Superintendent, ACPS.
Documents: [ACPS- Financial Report- September.pdf](#)
36. [16-0278](#) **Department of Social Services Caseload Report**
Attached for your review is a copy of the Social Services Caseload Report that was presented to the Social Services Board.
Documents: [Caseload Report.pdf](#)

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Thursday, November 3, 2016 @ 5:00 PM

Joint Meeting with School Board
School Administration Building
316 Court Street, Appomattox, Virginia

Monday, November 21, 2016 @ 6:30 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT