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August 26, 2016

Mr. John Loftus
Sites and Building Manager
Virginia Economic Development Partnership
901 East Cary Street
Richmond, VA 23219

**RE: Virginia Business Ready Sites Program
Site Characterization Tier Level Determination
Appomattox Center for Business and Commerce**

Dear Mr. Loftus:

We have assessed the Appomattox Center for Business and Commerce located in Appomattox County to determine the applicable site characterization tier level as outlined in the Virginia Business Ready Sites Program Site Characterization guidelines and application. Based on information provided by the County and readily available information, we recommend that the Appomattox Center for Business and Commerce be designated with a *Site Characterization Tier Level 2.5*. Refer to the application and attachments for supporting documentation as provided by Appomattox County Industrial Development Authority.

If you have any questions or would like additional information, please feel free to contact me at 540.552.0444.

Sincerely,
DRAPER ADEN ASSOCIATES



Carolyn A. Howard, P.E.
Vice President/Regional Manager