

## **Open Meeting**

On Monday, September 26, 2016, the Economic Development Authority of Appomattox County held its Regular Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Clerk Johnnie Roark called the meeting to order at 6:00 P.M.

PRESENT:           Garet Bosiger  
                  James (Buddy) Conner  
                  Laura Mills  
                  Winfred Nash

ABSENT:           Jim Searcy

ALSO PRESENT:   Susan Adams - County Administrator  
                  Sam Carter - Board of Supervisors Member  
                  Johnnie Roark – Director of Community Development  
                  Earl Dickerson-Hurt and Proffitt  
                  Sharon Carney-Hurt and Proffitt

Mr. Roark stated that since Mr. William Slagle, Chairman, had resigned recently and Mr. Searcy, Vice-Chairman, was absent, a temporary chairman would need to be appointed to preside over the meeting.

Mr. Nash motioned to nominate Mr. Bosiger, with a second by Ms. Mills. The motion passed unanimously. Mr. Bosiger presided from this point.

## **Citizen Public Comment Period**

This time is provided by the Authority to allow citizens the opportunity to address the Authority on issues of importance to the citizen. No individual citizen shall be permitted to address the EDA for more than three (3) minutes. No one spoke.

## **Approval of Minutes**

### **1. August 22, 2016 Minutes - [16-0234](#)**

Chairman Bosiger asked if there were any corrections to the minutes of the August 22, 2016 Meeting. Mr. Nash found one error. There was some dispute as to the nature of the correction. Mr. Nash asked if the minutes could be tabled until there was clarification. By consensus, the Directors agreed to table the matter until the next meeting.

## **Payment of Bills**

**None**

## **Old Business**

### **1. Delta Response Team - [16-0236](#)**

Mr. Roark provided a brief update on the status of the site plan approval process. The building colors and materials have been submitted for the Directors to approve. The Directors had approved them via email the previous week. A voice vote was needed.

Mr. Bosiger motioned, with a second by Mr. Conner to approve the building colors and material as presented by the company. The motion passed unanimously.

## **2. Business Ready Sites Programs - 16-0238**

Mr. Roark reviewed the Site Ready grant application. The application was submitted on August 30, 2016. Staff hopes to find out about an award some time in November. Ms. Adams noted that the purpose of this grant was to analyze our park and determine if we want to apply for a subsequent grant to be used for infrastructure development.

### **New Business**

#### **1. Engineering Services for Infrastructure Development**

Mr. Roark provided an overview of services proposed by Hurt and Proffitt to facilitate the development of West Ridge Road and water/sewer infrastructure along this road. The proposal also had prices for master planning some new areas of the park and grant writing/administration. Mr. Roark stated that it was prepared as a menu so the EDA could pick and choose which services they would like to move forward with.

Mr. Earl Dickerson and Ms. Sharon Carney were present to discuss the proposal and answer any questions. Ms. Carney spent several minutes explaining how the EDA could leverage different funding sources to offset the match requirement of the other. Ms. Carney discussed her experience in developing industrial parks and how that could apply to the Appomattox park. Ms. Carney gave additional details on the Site Readiness program, road development, and development of fiber throughout the park.

Mr. Conner motioned with a second by Mr. Nash to accept the proposal from Hurt and Proffitt to move forward with the 2,700 feet gravity sewer for XNG, DRT, Penelope's & Martin's Screen Printing for \$23,500; 1,500 feet West Ridge Road extension Plans & Specs for \$32,200; and Prepare plans & specifications for 2,000 ft-12" diameter water line extension for \$3,500 not to exceed \$60,000.00. The remaining items would be considered at a later time.

The motion passed unanimously.

Mr. Nash motioned with a second by Mr. Bosiger to rescind the motion from the August meeting to expend \$15,000.00 for infrastructure development related to DRT as this would be paid through other sources.

The motion passed unanimously.

## **2. Potential Project Funding 16-0237**

Ms. Adams updated the Directors on a Tobacco Revitalization Opportunity Fund application in the amount of \$25,000.00 that was being submitted for the DRT project. These funds would be awarded due to the "jobs saved" aspect of the project. These funds would be utilized for the development of the sewer, water and entrance infrastructure related to DRT.

## **3. Update on EDA Directors Membership**

Ms. Adams was asked to give an update on the status of the EDA Directors membership in light of the resignation of Mr. William Slagle and Economic Development Director Jeff Taylor. Mr. Bosiger asked Mr. Carter to come forward as Chairman of the Board of Supervisors. Mr. Carter took a seat at the table.

Mr. Carter recounted the events of the past several weeks in relation to the EDA membership. Ms. Adams stated her current idea of how to move forward with staff, however, she needed to get approval by the Board of Supervisors.

Mr. Nash suggested that the EDA enter into closed session.

### Motion to Convene in Closed Session

Mr. Conner moved that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A. 4 of the Code of Virginia, as amended, for discussion of personnel. Ms. Mills seconded. The motion passed unanimously.

Motion by Mr. Conner, second by Ms. Mills to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

AND WHEREAS, Section 2.2-3711 A.3 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only

such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

Buddy Conner - Yes; Laura Mills - Yes; Gareth Bosiger – Yes; Winfred Nash – Yes

## **Other Items**

### **1. Upcoming Meetings & Events**

Monday, October 26th

November - No Meeting

Monday, December 12th

Monday, January 23rd, 2017 - Organizational Meeting

## **Adjournment**

At 8:23 PM, there being no further business, the meeting was adjourned by motion of Mr. Conner, with a second by Ms. Mills. The motion passed unanimously.

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Garet Bosiger, Chairman